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Camelot Rise Primary School Newsletter

Issue 11 · 23 Jul 2024

Our vision is to be a connected community, learning, growing and achieving together. Our Purpose is to maximise student learning through building a desire for personal excellence, a high sense of selfworth and a love of learning. Camelot Rise Primary School is committed to implementing a culture of child safety, inclusive of all school environments, in and outside of school hours and practices zero tolerance of child abuse.

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From the Principal

Year 5/6 Learning Expo

On Friday, July 19th, our Year 5 / 6 students presented their work based on their Inquiry Topic, 'Multiculturalism in Australia Expo'. It was wonderful to see so many parents and students from other levels looking at the quality work produced by our Senior Students.

Congratulations to the Year 5 / 6 students and their teachers.







Statewide Principal's Conference

Yesterday I attended the Victorian Government Schools Principal's Conference. The theme for the conference was: *Leading together: Inspire, Learn, Network.*

This was a very successful day, as we were able to

- hear from renowned educators about collaborative leadership
- participate in innovative workshops
- learn, reflect, and network with other principals and assistant principals.

2024 Parent, Caregiver and Guardian Opinion Survey

The 2024 Parent, Caregiver and Guardian Opinion Survey will be available to complete online from Monday, 29 July to Friday, 30 August 2024. The survey seeks feedback on school climate, community engagement in learning and teaching practices for student engagement and learning outcomes.

Our school will use the survey results to help inform and direct future school planning and improvement strategies. We are proud of our school's achievements, but we also believe in maintaining a growth mindset and striving for continual improvement.

The survey link will be available to parents, caregivers, and guardians from Monday, July 29th, and shared via COMPASS. Our school is eager to have as many families complete this survey as possible. Please keep your eye out for the link.

To date we have had a 7% response rate. We would like this figure to be much higher.

Staffing News

At the end of Term Three, we will bid farewell to Denise Holmes, our Camp Australia Out of School Hours (OSHC) Coordinator. Denise has been working at Camelot Rise PS since 2014 and has played a significant role in developing and expanding our excellent Out of School Hours Care Program. Due to her dedication and expertise, Denise has successfully guided this service through numerous quality review processes, consistently delivering excellent results.

Denise's OSHC journey began in 1997 as an assistant at Eastwood Primary School. Five years later she completed her Diploma in Community Services in OSHC and became a coordinator. Denise joined Camelot Rise in 2014 and has been an integral part of our OSHC team. She has helped our service grow into the wonderful program it is today.

Denise will be replaced by Allie Bentincontri. Allie worked at our program during the last school holiday period and has already met many of the students and families. We look forward to officially welcoming Allie to Camelot Rise Primary School during the Term Three Holiday Program.

Our staff will farewell Denise at a special morning tea on Friday, 13th September, and Denise will attend the school assembly on this day to say farewell to the students, parents and staff.

The entire Camelot Rise Primary School community will miss Denise, and we thank her for her many years of dedication and care for the students, parents and staff at Camelot Rise Primary School. We wish Denise all the best for the future and hope to see her again.

School Wide Positive Behaviors (SWPBS)

As part of our current Strategic Plan, we will continue to implement our School Wide Positive Behavior Program. This program will bolster the wonderful well-being programs of Camelot Rise Primary School. With a view to improving student confidence, resilience, self-regulation and peer connections, our SWPBS team have been working on several initiatives to further bolster the well-being of students, staff and parents at CRPS. These include but are not limited to;



- Respectful Relationships Implementation Capabilities
- Resilience Project
- Buddies Reform
- Tiered Intervention Framework- Student, Parent and Teachers
- School-Wide Positive Behavior Support Framework
- Alignment with vision, values, learning dispositions and actions.

School-Wide Positive Behavior Support (SWPBS) is a framework for creating safe and orderly learning environments in schools while improving the social-emotional outcomes for students. It is a proactive approach that relies on research-based practices, including developing clear behavioural expectations, teaching these expectations, acknowledging appropriate behaviour, consistently correcting inappropriate behaviour, and using behavioural data to systematically solve problems.

The School-wide positive behavior support (SWPBS) framework aims to:

- bring together school communities to develop positive, safe, supportive learning cultures.
- assist schools to improve social, emotional, behavioural, and academic outcomes for children and young people.

Students and staff benefit from:

- increased respectful and positive behaviour
- increased time focused on instruction
- improved social-emotional wellbeing
- positive and respectful relationships among students and staff
- increased adoption of evidence-based instructional practices
- a predictable learning environment with improved perceptions of safety and increased attendance.

Our acceptance into this program is another way that we are supporting our students to be the best they can be. It is also a further demonstration of our commitment to our improvement agenda and alignment of Student Wellbeing and learning that exists in the Department of Education's revised Framework for Improving Student Outcomes (FISO 2.0).

'We are Learning Boards'

Each term, teachers carefully plan what the students will be learning across all curriculum areas for the upcoming term. This is based on the Victorian Curriculum, which incorporates the Australian Curriculum and reflects Victorian priorities and

standards. The Victorian Curriculum F-10 sets out what every student should learn during their first eleven years of schooling. The curriculum is the common set of knowledge and skills required by students for life-long learning, social development and active and informed citizenship.



Our staff carefully plan the content of what is taught, based

on students' learning needs, their prior knowledge and student interests. The planning documents our teachers produce form part of our 'We are Learning' Board that is displayed in the foyer of our school.

We invite parents to look at our 'We are Learning' board, which clearly articulates exactly what is being taught in all classes and specialist classes this term. As a parent, it is invaluable to know what is taught at school so you can assist and support your child/children at home. We encourage all parents to look at this board and see what exciting learning adventures your child has to look forward to this term. Thank you to all the teachers for the amazing amount of work they have put into this display!

'We are Learning' documents will also be sent out to all families via Compass by the end of Week Two of each term.

Professional Practice Day

Friday 16th August Student free day

Please note that Friday 16th August is a Professional Practice Day for all staff.

Students are not required at school on this day. Camp Australia will provide an Out of School Hours Care Program for families that require this service.

School Assembly

Our next assembly for the term will be held on Friday August 9th at 2.45pm in the hall.



Year 6 Graduation

Please save the date of Wednesday, 11th December, for the Year 6 Graduation. This is a very special night for the Year 6 students, families and staff.



Christmas Concert

Please mark Wednesday, December 18th, in your calendars for our Christmas Concert. We are thrilled that we can again host these wonderful community events. In the upcoming months, we will share more information about this event.



Matthew Coney & Wendy Yoong



Dates to remember

School Term Dates 2024

Term 3

Monday 15th July - Friday 20th

September

2:30pm finish

Term 4

Monday 7th October - Friday

20th December

1:30pm finish

Curriculum Days 2024

(Student free days)

Term 4

Monday 4th November

Professional Practice Days

2024

(Student free day)

Term 3

Friday 16th August

School Council Meeting

Dates for 2024:

Term 3:

Thursday, 8th August

Thursday, 12th September

Term 4:

Thursday, 21st November

Thursday, 5th December

(6.00pm start)

Dates for the diary

Whole School Disco Thursday

8th August

Fathers' Day Thursday 29th

August

Book Week Dress Up Day

Friday 23rd August

Footy Fever Day Friday 20th September



School Events

100 Days of Foundation

On Friday 26th of July, Foundation students celebrated 100 Days of School! The theme for the day was '100 Days Brighter' and students dressed for the occasion! They decorated their classrooms, made special crowns and spent the afternoon at a Glow Party! Spiderman and Supergirl made a special appearance and students loved dancing with the superheroes, playing with bubbles and participating in magic tricks. After lunch time, Level 5 buddies joined them for karaoke before Assembly. Foundation students were very late to Assembly but made up for it with their enthusiastic entrance. Their dance moves down the aisle of Assembly were amazing!









Well done to our Foundation students on 100 days of learning, fun and friendship. Your teachers, peers and families are so very proud of you and we cannot wait to see what the next 100+ days has in store for you!!

School Production rehearsals

The Camelot Rise Primary School production rehearsals are ramping up and the students are working on learning their lines, songs and dances.





Production Program Competition

Last term we ran a competition to design the cover for our upcoming Whole School Production. The design needed to incorporate some aspects of what our Production is about.

Thank you to all students who submitted an entry. We had an amazing response to the competition and the standard of artwork was incredible. Mr. Stillman, Ms. Hong, and Mrs. Newstead shortlisted the entries, then the Visual Arts and Performing Arts Captains cast their votes. It was a difficult choice as the drawings were so amazing.

We are proud to announce the following winners:

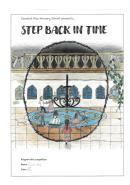
Emma F 6E – her design will be the front cover and the advertising board at the front of the school.

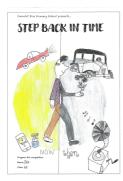
Daniel Y 6E - his design will be the back cover.

Andrew T 5YT & Isla S 6E - their designs will be on the inside covers.

These students will also receive complimentary production tickets.









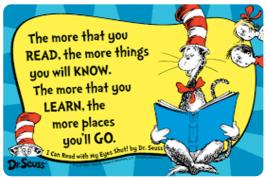
We will also use parts of the designs submitted by the following students throughout the program. These students received a small prize.

Pareesa R 6J, Raghav J 5B, Cynthia S 6E, Helena H 6J, Olivia C 4W, Iris C 6J, Keane C 5B, Henry A FN

Victorian Premiers Reading Challenge

We have 41 days left before the Victorian Premiers Reading Challenge finishes on September 6th. Congratulations to the 35 students who have read AND logged their books to complete the challenge!





The Challenge is open to all Victorian children from birth to Year 10 in recognition of the importance of reading for literacy development. It is not a competition but a personal challenge for children to read a set number of books.

- Children from Foundation are challenged to read 30 books (20 of which are listed on the official challenge book list). Students will read books with their classroom teacher at school.
- Children from Year 1 and 2 are challenged to read 30 books (20 of which are listed on the official challenge book list). They can read the books themselves or have them read to them.
- Children from Year 3,4,5 and 6 are challenged to read 15 books (10 of which are listed on the official challenge book list).

Year 1 to 6 students are required to log in to PRC and record the books they have read before 6th September. If you do not remember your login and password, please speak to your classroom teacher.

Imagine reading thirty minutes a day, for 40 days (plus one day to log all your books) just imagine the number of books you will enjoy!

Junior School Council

Semester 2 Junior School members had their first meeting last week. There was great discussion on ideas for events and school improvements. These students will receive their badges at assembly on Friday August 9th.



Jump Rope for Heart

Camelot Rise Primary School will participate in the Jump Rope for Heart program this year –a fantastic fundraiser and physical activity program coordinated by the Heart Foundation.

By participating in Jump Rope for Heart this term, our students will raise funds for the Heart Foundation as well as build their skipping skills, stamina, and fitness. We have skipping ropes available on the school grounds and encourage everyone to help raise funds for lifesaving research and support programs.

Over the coming weeks (finishing on 9/8/24) your child will learn new skills, increase their physical activity, and learn about heart health during their allocated P.E. time. The program will end with a school-wide 'Jump Off Day' where your child will get to showcase their new skipping skills to their friends. More information to follow regarding a date this term.



Your child will have received a brochure containing information regarding registration and how to sign up. Please access the QR code.

When you register your child online, you'll get access to additional skipping resources to help give your child a great reason to get away from the screens and get outdoors. Register and create your secure webpage at jumprope.org.au/parents

'Ginger the Craziest Cat in the World' book



Exciting news regarding our school's self-published picture story book 'Ginger the Craziest Cat in the World'.... We are thrilled to announce that we now have hardcover copies available for purchase within our school community.

For those who may not be familiar with our project: This delightful book is a collaborative effort involving two former CRPS students: Emma Z, who wrote this back in 2018 whilst in

Grade 3, and Dawn L, a talented Grade 6 artist, who last year contributed her exquisite illustrations to bring the story to life. We are immensely proud of this wonderful achievement! If you are interested in acquiring your own copy of the book, it is priced at \$30 and can be obtained from the School Office. A copy is currently on display at the Office counter for those who would like to preview it before making a purchase.

Olympic Day



To celebrate the 33rd Olympic Games in Paris students participated in a whole school day of activities on Thursday 25th July. Students were allocated a colour to symbolise one of the 5 Olympic rings. They had a great time rotating between Art, French and sporting activities. Thank you to Mr Stillman and the specialist team for organising the day.

Thank you also to parents who offered their time to help out with the Olympics Day lunch. Students enjoyed a special treat from Bakers Delight.

















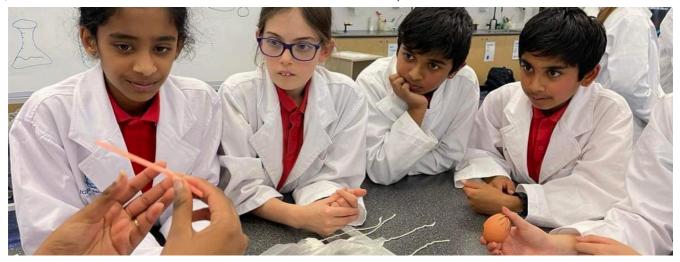




District Soccer Gala Day

Congratulations to the 11 students who took part in last Friday's Gardiners District Soccer Gala Day at the Eastern Lions Soccer Club. It was wonderful to see your high level of participation and enthusiasm while competing against other schools on the day.





Student of the Week Awards

Friday 26th July

Class	Student 1	Student 2
FJ	FJ Miss Jacobs is very proud of the wonderful learning you have done so far this year. You all make FJ a happy, smiley and FUN place to be!	
FL	FL Your amazing efforts and kindness during your first 100 days of school. Congratulations cheeky chickens, you are all thriving!	
FN	FN For completing 100 days of school	
1KR	Joy C The outstanding effort you have put into developing your writing. Your recount from the first week of this term contained voice and excellent word choices. You are a writing star, Joy!	Jacob F The resilience you have demonstrated in the second week of this term. Following a big absence, you came in and joined us with a big smile, ready to learn. You are such a bright shining star.
1L	Harvey P	Naira S

	His fantastic efforts and persistence to identify rhyming words and use these to create a rhyming poem. Well done!	school events and throwing herself
1GW	Jay L	Emma T
	Consistently using his active	Accurately measuring length using
	listening skills, helping his peers	informal units and centimeters.
	and teachers and always trying his	You're a clever mathematician
	personal best You are a great role	Emma. Keep up the hard work!
	model for your classmates Jay!	
2JR	Mayra J	Yinuo L
	Her outstanding writing during our	Being persistent and determined
	poetry unit. You have a beautiful way	when completing his maths work.
	with words and are a true poet.	It's great to see you wanting to do
	Keep up the amazing work, Mayra!	your best Yinuo, well done!
2G	lan C	Young C
	A great job creating interesting and	A great job creating interesting and
	well-structured couplet poetry	well-structured couplet poetry
	during Writing. Well done lan!	during Writing. Well done Young!
28	Candice L	Dahae J
	Your friendly and kind manner and	All the hard work and effort you put
	for your excellent attitude to your	into producing your information text
	school work. We wish you all the	on butterflies. Your book included
	best at your new school - we are	lots of information and even had a
	going to miss you.	glossary. Well done!
3HB	Jason W	Grace W
	We commend Jason for his	Grace has had a great beginning
	dedication and focus in	with Book Club this term. She's
	Mathematics this week. He has	been diligently reading the assigned
	been consistently completing tasks	chapters on her own, writing
	to a high standard as we explore the	summaries, and making valuable
	topic of 'fractions'. Well done on	contributions to group discussions.
	your efforts, Jason!	Well done, Grace!
3CB	Adhiya S	Edward M
	Her helpful nature inside and	Demonstrating this term that he is
	outside the classroom. Adhiya	making a strong commitment to

	shows great kindness and empathy, continually seeking ways to help her peers. Excellent work, Adhiya!	personal growth and development across all areas of learning. Edward has been listening to feedback and taking constructive action accordingly. His dedication shows his determination to improve. Keep up the fantastic work, Edward!
4Y	Erneet S Her conscientious effort in completing all class tasks to a high standard. Keep up the positive attitude and great work Erneet!	
4W	Isaac H Becoming more active during minilessons and class discussions, your contributions are thoughtful and add valuable insights to our conversations. Keep up the excellent work - your engagement is making a positive impact on our learning environment!	Vivienne N Becoming more active during minilessons and class discussions, your contributions are thoughtful and add valuable insights to our conversations. Keep up the excellent work - your engagement is making a positive impact on our learning environment!
5YT	Ahaan B His willingness to contribute to class discussions and persist with learning tasks. Great job, Ahaan!	Harikesh K His efforts within his Book Club discussion group where he showed respect to others by listening well, sharing his thoughts, and building on the ideas of others. Well done, Harikesh!
5B	Coen C The insightful and thoughtful contributions you made during our first Book Club meeting this year. Keep it up, Coen!	Sattva S Your enthusiastic and insightful contributions to all class discussions. Keep it up, Sattva!
6J	Pareesa R	Vinuk B

Her outstanding use of His excellent contributions during metacognition when creating her book club. Vinuk always speaks up setting analysis on her book club really well during sharing times and book. The incredible way you keeps the conversations moving. reflected deeply about how different Keep up the great work, Vinuk! aspects affect the setting and vice versa was incredible! Well done, Pareesa! 6E Tiffany L Bailey D The many wonderful years she has The contributions he has been spent at Camelot Rise. Tiffany has making to both small group and come to school each day with a whole group discussions, especially smile on her face and a warmth that when reading our class novel. brightens everyone's day. It has Through this, Bailey has been such a pleasure to have you in demonstrated confidence and our class and we wish you all the active listening skills. Keep up the best at your new school. Keep being great work Bailey! amazing Tiffany! **PERFORMING** Amelia B 6E Dakota H 4Y **ARTS** Her terrific contributions to the The fantastic way she danced to the class Production dance while class Production song while choreographing in Performing Art. rehearsing in Performing Art. **VISUAL ARTS** Thinai G, 6J Thomas H, 1GW Her excellent mixing of different His amazing paper sculpture shades of orange for her tonal inspired by Hokusai's 'The Great landscape painting. Thinali has Wave' print. Thomas created a demonstrated skillful brushwork range of different sized and shaped when creating different shades in waves in a range of colours to create her sky. I look forward to seeing the impact. He even included two finished painting. Great work! fishing boats in the scene. Well done. PE Neil A - FL Elizabeth L - 6 J The wonderful positive attitude, you The wonderful positive attitude, you display every week in all areas of PE. display every week in all areas of PE. Well done, Neil. Keep up the great Well done, Elizabeth. Keep up the work! great work!

FRENCH		
STEM	Tiara G 5B	Jazlyn S 3CB
	The positive attitude and regular	The positive attitude Jazlyn has each
	contributions Tiara makes to class	and every STEM lesson. Jazlyn you
	discussions in STEM. Tiara, you did	are always focused and working
	a fantastic job in the lesson on	hard in STEM. Well done!
	adaptations this week. Well done!	
Specialist Trophy: 3CB		

Community News



Events Term 3

School Disco

Thursday 8th August

Foundation-Year 2 4:30pm-5:45pm

Year 3- Year 6 6:00pm-7:30pm.



If you have a Working With Children Check and would like to volunteer on the night please respond on through the volunteer tab on the Compass event, thank you. More information on Compass.

Book Week Dress Up Day

Friday 23rd August. More information to follow through Compass Newsfeeds.



Fathers Day Pizza Night

Thursday 29th August. More information to follow through Compass Newsfeeds.

Footy Fever Day

Friday 20th September. Special Footy lunch from Kerrie Road Bakery. More information to follow through Compass Newsfeeds.

Happy School

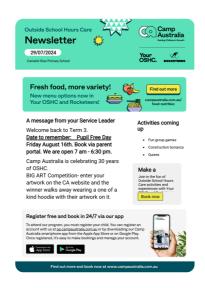
Our school is a proud member of the Happy School program.

Click on the link below for more information

https://www.happyschool.com.au/What-is-the-Happy-School-program/



OSHC Newsletter



Gardening Club

The Camelot Rise PS Gardening Club is looking for donations. If you have any seeds or

seedlings that you could donate, we would greatly appreciate them. We are looking to plant new things in our garden boxes. Flowers, vegetables and herbs would be ideal.

Garden Club

Please leave all donations at the office or take them directly to Ms Tusia 5YT.

playgroup@CamelotRise

Playgroup at CRPS is on a Wednesday morning.

If you would like to join in the fun please contact us via the playgroup email address playgroup@camelotrise.vic.edu.au or for further information please call 98035344.

Playgroup is held in the Tydeman Arts Centre starting at 9.15am until 10.30am.

This is a fantastic opportunity for our school and local community to experience an informal play group session within the school grounds and provide the opportunity to develop social interactions for parents and children alike. We can all learn and grow together through play.









Canteen

The Canteen is now open soon for window sales on Wednesdays and Fridays.

Thank you to Apana and volunteers for making this possible.

We are looking for more volunteers to assist on Wednesday and Friday in the canteen. If you have a WWC and would like to help out between 1:00pm and 2:45pm on either day please contact the school office or complete this google form https://forms.gle/6aypZcUtwpBHwGDC8



We appreciate your assistance.

Parking

Parking is available along King Arthur Drive, Galahad Crescent and Avalon Avenue. Monash City Council Parking Inspectors regularly monitor the parking situation in Galahad Crescent. As the safety of all our students is our prime concern, we are pleased that the Council has taken this initiative to ensure that the parking restrictions are observed. When vehicles are stopped or parked too close to the crossing, the visibility of drivers approaching the school

crossing is impaired and this places our students at risk. We ask parent's co-operation in keeping this area clear at all times.

Please remember that to maximise the safety of all our students (and community) it is important to observe and follow all guidelines in place at all times:

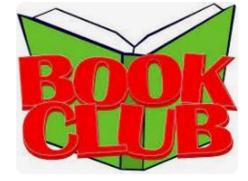
- There is a 2-minute drop-off zone in place, which means <u>2 minutes maximum</u>.
 Vehicles are not to be left unattended.
- There is a Permit Only Zone in front of the staff carpark. Please do not park here unless you have a permit.
- · Abide by all road rules
- Use the crossings provided (manned or not) to cross the road
- Ensure children exit the car on the footpath side
- Encourage your children to stand on the footpath not on the road when leaving the car
- Be patient and respectful of other motorists

Scholastics Bookclub

Scholastic aims to give every child access to quality books and learning materials, and create literacy-rich homes, schools and communities throughout Australia.

To help achieve this goal, Scholastic Rewards were created as a form of currency as a way to give back to schools.

Every time you participate in a Scholastic offering, your School is being rewarded! For example, for every Book Club order that you place, Scholastic gives back 20% of your total order spend to your school as Scholastic Rewards.



Scholastic gives away millions of dollars in Scholastic Rewards each year, helping to stretch countless school and classroom budgets further. In doing so, educators have access to an extensive range of resources and cross-curriculum products to help their students reach their highest potential.

Primary School Wear (PSW)

Wearing school uniform fosters pride in our school, encourages children to identify with the school and feel a sense of belonging. It also assists with supervision and safety on visits out of the school, and unifies students from varying social and cultural backgrounds.

Primary School Wear (PSW) is our school uniform.

PSW is located at 342-350 Springvale Rd Glen Waverley 3150



For PSW uniform information, online ordering and click & collect services click HERE

Compass Parent information

For all you need to know about Compass				

School Uniform and Drink Bottles Reminder

Please ensure that your children are dressed each and every day wearing their CRPS uniform including school Sun Smart hat and school jumper or jacket.

Reminder. No glass bottles or containers should be bought to school, thank you.

Join our Facebook and Instagram page and stay connected



https://www.facebook.com/Camelot-Rise-Primary-School-162137937140017/camelotriseps on Instagram

Camelot Rise Primary School invites you to join and follow our very own Facebook Group and Instagram page. As a school community, we are very keen for you to keep in touch with communications and to make connecting with our school convenient.

Enrolments for 2025

Last year, the Department of Education has introduced a new timeline for children starting Foundation (Prep).

The new timeline advises families when and how to enrol their child into Foundation (Prep) at a Victorian government school and seeks to make the enrolment process simpler, clearer and fairer for families.

You can read about the new guidelines at <u>Enrolling in Foundation (Prep) | Victorian</u>

<u>Government (www.vic.gov.au)</u>

Upon acceptance of the offer, you will receive details of the transition sessions.

Classroom Cuisine

Lunch can be ordered online through the following Classroom Cuisine website on Monday, Wednesday, Thursday and Friday.



https://www.classroomcuisine.com.au/docs/menu-website.pdf

Privacy Information



Privacy Collection Notice for parents and carers

The Department of Education (the department) values your privacy and is committed to protecting the personal and health information that schools collect.

All school staff must comply with Victorian privacy law and the <u>Schools' Privacy Policy</u>. This notice explains how the department, including Victorian government schools (schools), handles personal and health information. On occasion, specific consent will be sought for the collection and use of information, for example, for a student to receive a health service. Our schools are also required by legislation, such as the *Education and Training Reform Act 2006*, to collect some of this information.

Throughout this notice, 'staff' includes principals, teachers, student support service officers, youth workers, social workers, nurses and any other allied health practitioners, and all other employees, contractors, volunteers and service providers of the school and the department.

On enrolment, and during the ordinary course of a student's attendance at a school, schools will collect information about students and their families for the following purposes:

- educating students
- · supporting students' social and emotional wellbeing, and health
- fulfilling legal obligations, including duty of care, anti-discrimination law and occupational health and safety law
- communicating and engaging with parents
- student administration
- school management
- · supporting policy in relation to student education and wellbeing.

If this information is not collected, schools may be unable to provide optimal education or support to students or fulfil legal obligations.

For example, our schools rely on parents to provide **health information** about any medical condition or disability that their child has, medication their child may take while at school, any known allergies and contact details of their child's doctor. If parents do not provide all relevant health information, this may put their child's health at risk.

Our schools also require current, relevant information about all **parents and carers** so that schools can take account of safety concerns that affect their children. Parents should provide schools with copies of all current parenting plans and court orders about or that affect their children and provide updated copies when they change.

When parents enrol their child in primary school, they will be asked to provide personal and health information in several ways, including via the Enrolment Form, the <u>School Entrance Health Questionnaire</u> (SEHQ) and the <u>Early Childhood Intervention Service</u> (ECIS) Transition Form.

The **Enrolment Form** is used to collect information that is essential for the purposes listed above, and requests information such as:

- Emergency contacts Individuals parents nominate for a school to contact during
 an emergency. Parents should ensure that their nominated emergency contact
 agrees to their contact details being provided to the school and that they understand
 their details may be disclosed by the department if lawful, e.g. in the case of
 emergency communications relating to bush fires or floods.
- Student background information Information about country of birth, Aboriginal or
 Torres Strait Islander origin, language spoken at home and parent occupation. This
 information enables the department to allocate appropriate resources to schools.
 The department also uses this information to plan for future educational needs in
 Victoria and shares some information with the Commonwealth government to
 monitor, plan and allocate resources.
- Immunisation status This assists schools to manage health risks and legal obligations. The department may also provide this information to the Department of Health and Department of Families, Fairness and Housing to assess immunisation rates in Victoria, but not in a way which identifies students.
- Visa status This is required to process a student's enrolment.

All schools may use departmental systems and online tools such as apps and other software to effectively collect and manage information about students and families for the purposes listed above.

When schools use these online tools, they take steps to ensure that student information is secure. If parents or carers have any concerns about the use of these online tools, please contact the school.

School staff will only share student and family information with other school staff who need to know to enable them to educate or support the student as described above. Information will only be shared outside the school (and outside the department) as required or authorised by law, including where sharing is required to meet duty of care, anti-discrimination, occupational health and safety, and child wellbeing and safety obligations. The information collected will not be disclosed beyond the school and department without parent consent unless such disclosure is lawful.

When a student transfers to another school (including Catholic, independent and interstate), personal and/or health information about that student may be transferred to the next school. Transferring this information is in the best interests of the student and assists the next school to provide the best possible education and support to the student. For further detail about how and what level of information is provided to the next school, refer to the: Enrolment: Student transfers between schools

Schools only provide school reports and ordinary school communications to students, parents, carers or others who have a legal right to that information. Requests for access to other student information or by others must be made by lodging a <u>Freedom of Information</u> (FOI) application.

To update student or family information, parents should contact their school.

For more information about how schools and the department collect and manage personal and health information, or how to access personal and health information held by a school about you or your child, refer to the: <u>Schools' Privacy Policy</u>



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